

Kensington Chelsea & Westminster LPC

Annual Report 2019



The Executive Report 2019
LPC Annual Accounts 2018/19
(incorporated within)

The Executive Report October 2019

Welcome to the LPC Annual Report 2019. The last year was certainly another really challenging one for community pharmacy contractors and its workforce too. The savage funding cuts for community pharmacy followed by the claw back via Cat M made for a really harsh impact on pharmacy businesses in our area along with the rest of the country. In the last year, in KC & W, three further pharmacies have relinquished their NHS "contract" or closed, and one further pharmacy is scheduled to close in the next few weeks. The LPC is also aware that there are pharmacies in our patch that unfortunately have premises such that they will be unable to meet the new requirements in the Terms of Service of the need to be registered with the Royal Society of Public Health as Healthy Living Pharmacy (HLP) Level 1 from 1st April 2020.

KCW LPC is the statutory body representing community pharmacy contractors within the geographical areas of the Health and Wellbeing Boards of the Royal Borough of Kensington & Chelsea and the City of Westminster. Whilst representing the interests of pharmacy contractors, it is often incumbent upon the LPC to seek to look after and support the interests and needs of the workforce employed by these contractors wrt training and development; especially where this has a direct impact on their employers and where the quality and level of delivery of services from our pharmacies to the local population has an impact on decisions by commissioners on the continuation of commissioning, and indeed, on further commissioning via our network.

Besides supporting contractors via liaising and working with local commissioners in the Local Authorities, CCGs, HEE, NHSE, PSNC, NPA, the RPS, CPPE and Pharmacy London with Borough-wide and national issues, the LPC has continued to support contractors on a one to one basis by email or phone, face to face at meetings and through our Virtual Outcomes training platform. The latter is proving invaluable in supporting pharmacy teams to keep up with the requirements of the CCPF and the Regulatory changes in the last year – As well as the 'day job', pharmacy teams have had a further two rounds of Quality Payments in June and February, the Data Security and Protection Act (DSP), the introduction of the Falsified Medicines Directive (FMD), Community Pharmacy Assurance Framework (CPAF) submissions, and of course, all the annual declarations before 31st March! Currently the preparations have started to meet the gateway criteria and that of the different domains in the new Quality Payment scheme to maximise claims during the Review Period in Feb 2020. - The LPC's aim is always to ensure that through the timely information and support it provides, as many pharmacies in KC & W as possible, meet the deadlines and maximise the claims they are able to make wherever relevant.

Over the last two years it seemed that the case for moving to a new community pharmacy funding framework which remunerates clinical service provision alongside dispensing was not showing much sign of success with

the DHSC and NHSE. Instead, as it was suggested by some, the blunt tool of attrition was being used simply to cut pharmacy numbers and deliver efficiencies from the sector. This resulted in demoralised and fewer staff with businesses under huge strain with mounting workloads. Thankfully the recent announcement, on 22nd July 2019, of the new five-year contractual funding agreement, with secured funding over this period, seems to have brought light to the end of the tunnel at last!

This deal secures funding of £2.592 billion per year for pharmacies for five years and this is significantly more than the original plans by the Government. The deal/agreement also sets out a clear vision for the expansion of clinical service delivery through pharmacies over the next five years, in line with the NHS Long Term Plan.

Some pharmacies in the KCW area have often supported the work of the LPC and led the way in pilots and fully commissioned clinical services e.g. vaccinations in the past which led to the national flu service eventually, and more recently, the HepC testing which has just resulted in the announcement of a national service being developed within the new 5 year contractual framework (CPCF). The LPC led the way in London with the implementation of TCAM (Transfer of Care Around Medicines) with referrals from Chelsea & Westminster Hospital via PharmaOutcomes for additional pharmacy support for patients following discharge from hospital. You will already know that elements of this too (medicines reconciliation on discharge) are to be in the new 5-year CPCF.

Whilst the LPC can help implementation through supporting set up and start of any services, it has to be down to the pharmacy contractor, superintendent, manager and each pharmacy team leader to ensure their pharmacy provides the service effectively to the local population and maximises its potential in terms of remuneration; alongside this, they absolutely MUST ensure their processes enable continued and effective provision at all times and that clinical responsibility is not compromised and result in a negative experience/impression of the sector by patients and commissioners, thereby jeopardising the service and further developments for all of the network. Pharmacy contractors need to be aware that commissioners are looking at this element much more and plan to follow up on negative experiences and any shortfalls. The LPC also has no choice, if it wants to not jeopardise things for the rest of its contractors, to reconsider it's level of support for pharmacies with continued and repeated poor/bad practise when up against commissioners or NHSE because of it

With respect to Market Entry, the last year has seen quite a lot of activity, with five No Significant Change Minor relocations and two Change of Ownerships as well two further which were combined Change of Ownership and Relocations. However besides this we have had to provide significant support to thee contractors with market entry issues which did not get

resolved normally and providing advice to contractors with issues such as changes to opening hours etc. The LPC is fully engaged and inputting into the current Supplementary Statements being drawn up for the Pharmaceutical Needs Assessments by both the Local Authority's Health & Wellbeing Boards.

As always, the LPC is keen to hear of your ideas for how we may be able to support you better. The LPC runs a cell structure for peer support by the members and you will already be aware of who your cell lead is and are in regular contact with them. This has proved invaluable in supporting you all over the last year with the increasing issues pharmacies have needed LPC support for.

The committee of eight members generally meets approximately ten times each year. Members have individual responsibilities in sub committees eg Finance and Audit and often have to meet for those too. We believe our operational efficiency as a small committee is exceptional and produces real value for money for you, the contractors who fund us. I can assure you that the members take their responsibilities to ensure your LPC remains fit for the future, able to continue and sustain the effort to engage and influence on your behalf keeping pharmacy firmly in the picture everywhere, extremely seriously. If any of you want to see what the LPC is about, you are welcome to join us at an LPC meeting with prior arrangement with myself in order to manage the logistics.

We will continue to keep in touch and update you in our normal way, through e-mails and telephone calls directly from me and through our cell structure and via Twitter as well as our web portal. We always welcome any feedback you have.

On behalf of the LPC, I wish you and your team all the very best for the rest of this year

Rekha Shah

Rekha Shah, CEO

Kensington, Chelsea and Westminster LPC

Members (Current)

(Chief Executive Officer: Rekha Shah FRPharmS)

Yogin Patel MRPharmS

Independent Contractor

Chairman

Pharmacy london

Baywood Chemists

239 Westbourne Grove

London W11 2SE

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Amish Patel MRPharmS

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Vice Chair

Member of the Market Entry, PNA

and EPS & IM&T Sub-Groups

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Anar Tejani MRPharmS

Independent Contractor

Treasurer and Chair of

Finance & Audit Committee

Member of the Market Entry and PNA Sub-Groups anar.tejani@nhs.net

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Beneeta Shah MRpharmS

Company Chemists Association

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Member of the Market Entry and PNA Sub-Groups Chelsea SW3 2SP

Pharmacy London

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South Divisional Office

14 Blacklands Terrace

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Shiraz Mohammed

Independent Contractor
Finance & Audit Committee
Member of the Market Entry,
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Provider Company Lead

Market Chemist

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Member of PNA Sub-Group

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Ronak Patel MRPharmS

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Nidhi Patel MRpharmS

Company Chemists Association

Boots The Chemists

South Divisional Office
14 Blacklands Terrace
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Nidhi.patel@boots.co.uk

KCW LPC Office:

Rekha Shah FRPharmS

Chief Executive Officer
Kensington Chelsea & Westminster LPC
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Kcw.lpc@gmail.com

Stuart Brown

Administrator

stuartfergusbrown@gmail.com

KCW LPC Meetings Attendance Record

2018/2019

LPC Member Name	Attendance from possible meetings apart from AGM
Yogin Patel	8 of 9
Amish Patel	9 of 9
Anar Tejani	9 of 9
Beneeta Shah	8 of 9
Shiraz Mohammed	9 of 9
Priti Chohan	9 of 9
Ronak Patel	7 of 9
Hitesh Tailor	9 of 9
<i>Nidhi Patel</i>	<i>Joined LPC in Aug 2019</i>

In Attendance:	
Rekha Shah CEO, KCW LPC	9 of 9
Stuart Brown	Admin – Minutes

Note that the above attendance record does not include all the meetings held by conference call / online etc nor other meetings attended as a representative from KCWLPC

**KENSINGTON, CHELSEA AND WESTMINSTER
LOCAL PHARMACEUTICAL COMMITTEE
UNAUDITED FINANCIAL ACCOUNTS
FOR
31ST MARCH 2019**

**KENSINGTON, CHELSEA AND WESTMINSTER LOCAL
PHARMACEUTICAL COMMITTEE**

**FINANCIAL ACCOUNTS
YEAR ENDED 31ST MARCH 2019**

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**KENSINGTON, CHELSEA AND WESTMINSTER LOCAL
PHARMACEUTICAL COMMITTEE**

**ACCOUNTANTS' REPORT TO THE COMMITTEE
YEAR ENDED 31ST MARCH 2019**

As described on page 3, you have approved the financial accounts for the year ended 31st March 2019 set out on pages 2 to 5. In accordance with your instructions, we have compiled these unaudited financial accounts from the accounting records and information and explanations supplied to us.

Elthorne Gate
64 High Street
Pinner
Middlesex
HA5 5QA

AEQUITAS
Chartered Accountants

9th October 2019

KENSINGTON, CHELSEA AND WESTMINSTER LOCAL PHARMACEUTICAL COMMITTEE

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31ST MARCH 2019

	2019		2018	
	£	£	£	£
TURNOVER				
INCOME				
Statutory levies		120,000		120,000
NHS England		-		1,350
Imperial college health partners		2,500		-
Bank interest receivable		194		77
		122,694		121,427
 EXPENDITURE				
PSNC levy	17,044		17,044	
London LPC Forum levies	6,468		6,370	
Salaries	57,447		56,582	
Employer national insurance contributions	3,765		3,684	
Employer pension contributions	806		391	
Training costs	1,100		4,800	
Travelling expense	930		2,104	
Conference, seminar and meeting expenses	8,293		3,862	
Telephone	1,462		1,790	
Clerical / Administration support cost	3,623		3,222	
Displacement cost	4,634		3,390	
NHS England project cost	-		1,349	
Printing, stationery and postage	78		354	
Subscription	1,533		-	
Legal and professional fees	4,071		882	
Accountancy fees	1,620		2,340	
Depreciation	811		371	
Bank charges	66		96	
Corporation tax charge	37		15	
		113,788		108,646
 SURPLUS OF INCOME OVER EXPENDITURE		8,906		12,781

**KENSINGTON, CHELSEA AND WESTMINSTER LOCAL
PHARMACEUTICAL COMMITTEE**

BALANCE SHEET

31ST MARCH 2019

	2019		2018	
	£	£	£	£
FIXED ASSETS				
Tangible assets (Note 2)		2,435		1,113
CURRENT ASSETS				
Trade debtors	10,000		10,000	
Cash at bank	109,969		100,313	
	<u>119,969</u>		<u>110,313</u>	
CURRENT LIABILITIES (Note 3)	<u>4,476</u>		<u>2,404</u>	
NET CURRENT ASSETS		115,493		107,909
NET ASSETS		<u>117,928</u>		<u>109,022</u>
FINANCED BY:				
CAPITAL ACCOUNT (Note 4)		<u>117,928</u>		<u>109,022</u>

COMMITTEE'S APPROVAL OF FINANCIAL ACCOUNTS

We approve these financial accounts for the year ended 31st March 2018 set out on pages 2 to 5 and confirm that I have made available all relevant records and information for their preparation and give my authority for them to be submitted to HM Revenue and Customs

MR YM PATEL
Chairman

9th October 2019

The notes on pages 4 to 5 form part of these financial accounts.

**KENSINGTON, CHELSEA AND WESTMINSTER LOCAL
PHARMACEUTICAL COMMITTEE**

NOTES TO THE FINANCIAL ACCOUNTS

YEAR ENDED 31ST MARCH 2019

1. ACCOUNTING POLICIES

The financial accounts have been prepared under the historical cost convention, using the following Accounting policies:

Turnover

Income represents the amount of statutory and voluntary levies receivable from the Health Authority.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Software Costs	-	25% reducing balance
Office Equipment	-	25% reducing balance

2. TANGIBLE FIXED ASSETS

	Software Costs £	Office Equipment £	Total £
COST			
At 1st April 2018	5,640	21,038	26,678
Additions	-	2,133	2,133
At 31st March 2019	<u>5,640</u>	<u>23,171</u>	<u>28,811</u>
DEPRECIATION			
At 1st April 2018	5,487	20,078	25,565
Charge for the year	38	773	811
At 31st March 2019	<u>5,525</u>	<u>20,851</u>	<u>26,376</u>
NET BOOK VALUE			
At 31st March 2019	<u>115</u>	<u>2,320</u>	<u>2,435</u>
At 31st March 2018	<u>153</u>	<u>960</u>	<u>1,113</u>

**KENSINGTON, CHELSEA AND WESTMINSTER LOCAL
PHARMACEUTICAL COMMITTEE**

NOTES TO THE FINANCIAL ACCOUNTS

YEAR ENDED 31ST MARCH 2019

3. CURRENT LIABILITIES

	2019	2018
	£	£
Bank overdrafts	1,891	-
Other creditors	37	64
Accrued expenses	2,548	2,340
	<u>4,476</u>	<u>2,404</u>

4. CAPITAL ACCOUNT - KCWLPC

	2019	2018
	£	£
Balance brought forward	109,022	96,241
Net surplus for the year	8,906	12,781
Balance carried forward	<u>117,928</u>	<u>109,022</u>