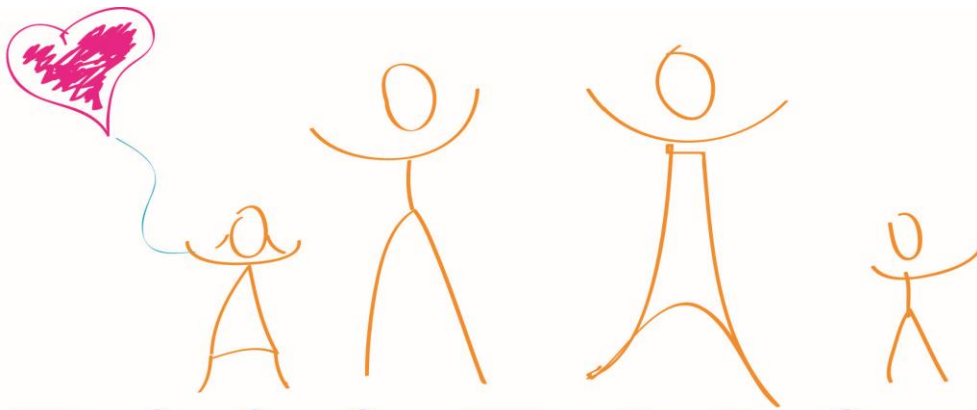


Community Pharmacy

KCW



PHARMACY

the Heart of our Community

Annual Report 2022

Message from Yogin Patel, Chairman and Hitesh Patel, CEO

Dear Colleagues,

The LPC has been acutely aware of the financial challenges and work pressures that colleagues having been facing over the last year. Patients and customers are using community pharmacy as the first port of call for the last two years as GP surgeries and urgent care are struggling to cope.

Despite the greater demands on community pharmacy, we are not getting the professional and financial recognition from the DHSC especially in the period of political instability over the last 12 months. We know that colleagues are at breaking point with the work pressure around workforce challenges, product shortages, rampant generic price rises, higher walk in patient consultations, staff costs rising, operating costs rising, margin claw back, branded generics and flat funding from the DHSC. A lot of these the LPC has no control over but our focus always remains on minimizing these pressure that you are feeling.

The last two years have also been busy with the work around the recommendations from the Wright Review which resulted in the setting up of the Review Steering Group (RSG). The RSG, after a period of delay due to the pandemic, finally came up with a list of recommendations which were unanimously approved by pharmacy contractors nationally. As a result, the PSNC has been working with all LPCs in the Transforming Pharmacy Representation Program. This is an ambitious project which will complete in summer 2023 and our LPC is spending a lot of resource to get the best outcomes for our contractors. The ambition of this project is to improve the contractors representation by LPCs and PSNC and to achieve a financially sustainable future for community pharmacy.

We have so far done amazingly well with National and London Flu vaccinations and the pharmacies in our area that have been involved in Covid vaccinations have done particularly well. The NW London 66% of all Covid vaccinations have been done in community pharmacies which is marvelous.

Another huge change happening locally is the creation of the North West London Integrated Commissioning Board which is a super CCG replacing all the previous CCGs in the region. It will take a while for the NWL ICB to function efficiently and to the benefit of community pharmacies and their patients. The LPC is in constant engagement with the various workstreams in the ICB and also with the local borough leads for medicines management, PCNS, Public Health teams, GP federations, HWBs and NHSE London.

In terms of Advanced NHS services, you will see from the CEO report below that there is an appreciable amount of scope for improving the quantity of services that KCW contractors are providing. We have compared KCW with other similar sized LPCs. We are cognisant of the fact that contractors in KCW dispense less items per contractor than the national average but we probably have a high footfall of customers so every advanced service opportunity should not be missed. A lot of pharmacies in our area provide private dispensing and pharmaceutical services and the LPC would definitely encourage expansion of those services.

The ICB is set to take on delegated responsibility for community pharmacy from 1st April 2023. KCW LPC will work with the ICS to improve understanding of the commissioning of pharmaceutical services, ensure opportunities are explored and risks raised and where possible mitigated.

We would like to thank the LPC committee members for their dedication in supporting the LPC workstreams over the last year.

The next two years will no doubt be challenging and there be some respite in drug margin from January. New services like the BP case finding service, ABPM service, GP CPSCS and DMS will help improve incomes and margins. Political leaders and NHS leaders have been very fulsome with verbal support for the work that community pharmacy is doing but we need that to be matched by improved financial commitments in the next contract.

Thank you and your teams for your hard work and dedication in a difficult year.

Best wishes for 2023

Yogin Patel, Chairman

Hitesh Patel, Chief Officer

Personal message from Yogin Patel

After nearly 20 years of dedicated work for the LPC it was sad to say our farewell to Rekha Shah, our former CEO. Rekha was instrumental in steering this committee to be an effective organization with her tremendous experience and expertise of the local health economy. She formed very useful relationships with local and regional stakeholders and commissioners. She was a real asset to our LPC and contractors. Rekha was known to many of you as a helping hand especially when you wanted information, in some sticky situations and always some good advice! I know many of you will join me in wishing her a happy retirement.

The Chief Officer's Report

The following is the list of current LPC members

Current Committee

Chairman

Yogin Patel, Independent Contractor

Baywood Chemist, 239 Westbourne Grove, London W11 2SE

Vice- Chairman

Amish Patel, Independent Contractor, Stickland Chemist

4-6 The Arcade, South Kensington Tube Station, London SW7 2NA

Treasurer

Anar Tejani, Independent Contractor

Portman's Pharmacy, 93-95 Tachbrook Street, London SW1V 2QA

Shiraz Mohamed, Independent Contractor

Market Chemist, 91-93 Church Street, London NW8 8EU

Priti Chohan, Independent Contractor Representative,

Nashi Pharmacy, 55 Westbourne Grove London W2 4UA

Beneeta Shah, CCA Representative

Boots The Chemists, 14 Blacklands Terrace, London SW3 2SP

Anisha Mulla, CCA Representative

Boots The Chemists, 14 Blacklands Terrace, London, SW3 2SP

Ronak Patel, Independent Contractor

Apek Pharmacy, 107 Praed Street, London W2 1NT

Members Attendance Record

Member Name	Attendance up to Oct 2022
Yogin Patel (Chair)	6 of 6
Anar Tejani	5 of 6
Priti Chohan	4 of 5
Shiraz Mohamed	5 of 6
Beneeta Shah	5 of 6
Amish Patel	5 of 6
Ronak Patel	6 of 6
Anisa Mulla	6 of 6

NHS Statistics

KENSINGTON CHELSEA & WESTMINS LPC monthly averages for Q1 2022-23:

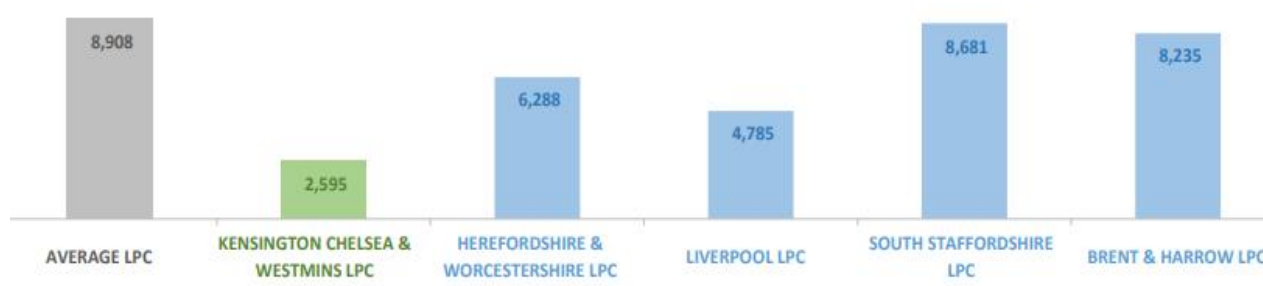
No. contractors:	Item volume:	Items per contractor:	Av. total number of services/month	Average services per contractor:	Average eRD % rate:
120	452,044	3,757	1,727	14	30.0%

Comparison of Advanced Services with similar sized LPCs

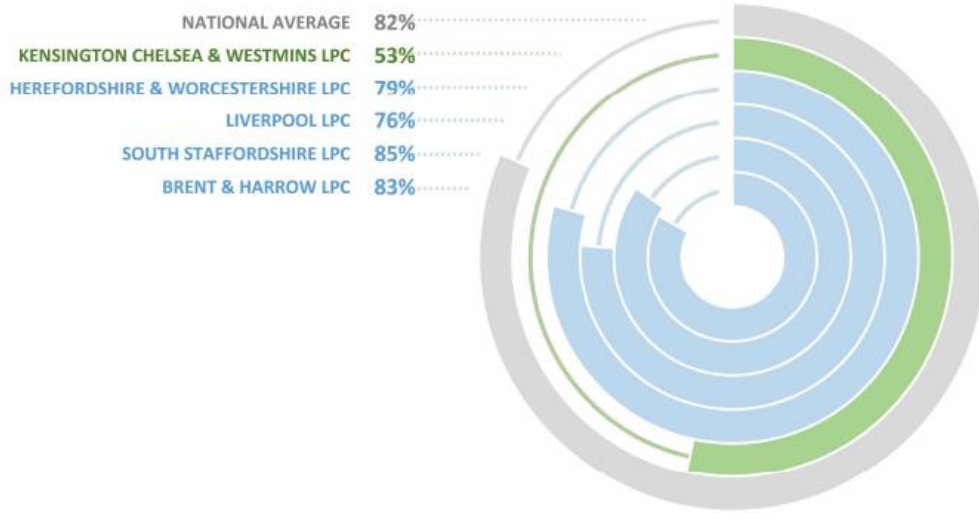
Your LPC:	The four LPCs with similar number of CPs:			
	A	B	C	D
KENSINGTON CHELSEA & WESTMINS LPC	HEREFORDSHIRE & WORCESTERSHIRE LPC	LIVERPOOL LPC	SOUTH STAFFORDSHIRE LPC	BRENT & HARROW LPC
<i>Total CPs</i>	120	117	118	126

New Medicine Service

● Total number of NMS claims in Q1 2022-23:

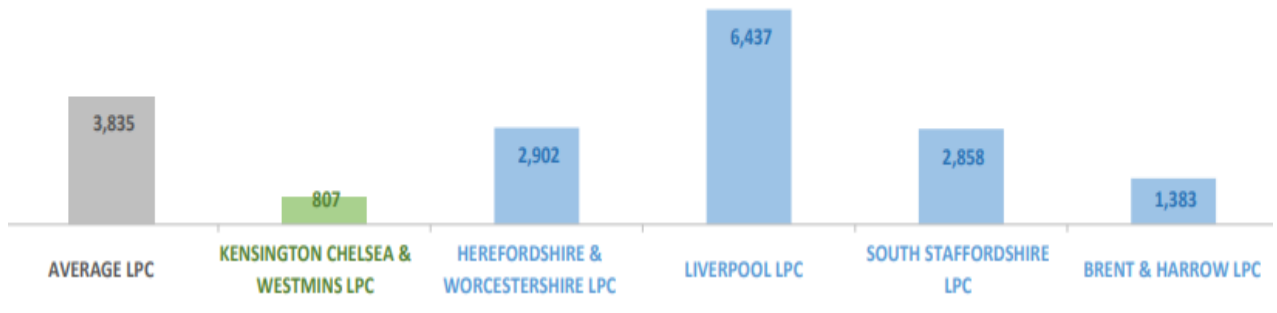


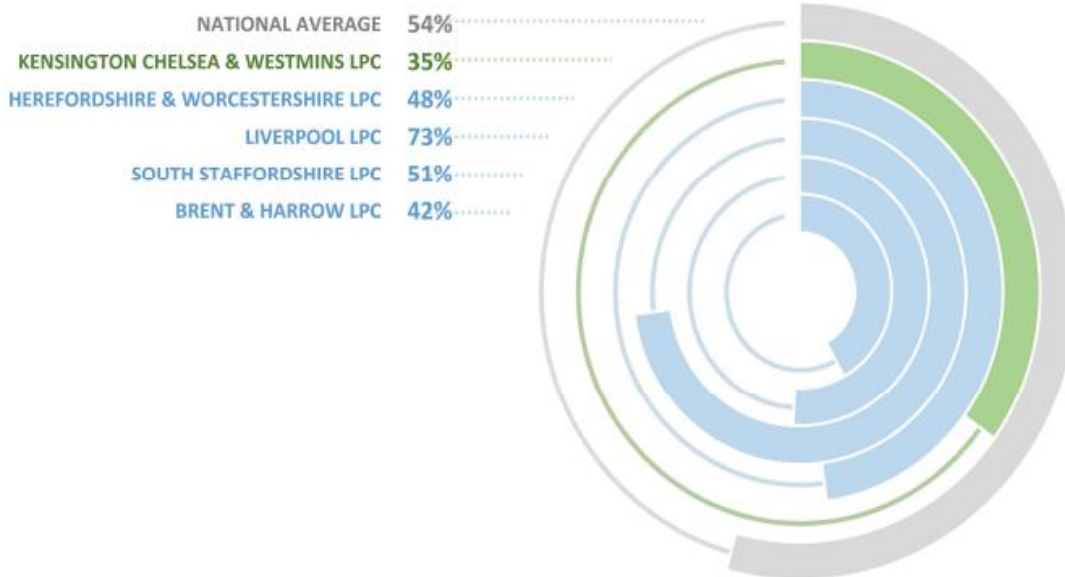
- % of contractors claiming at least once in Q1 2022-23 for NMS:



CPCS

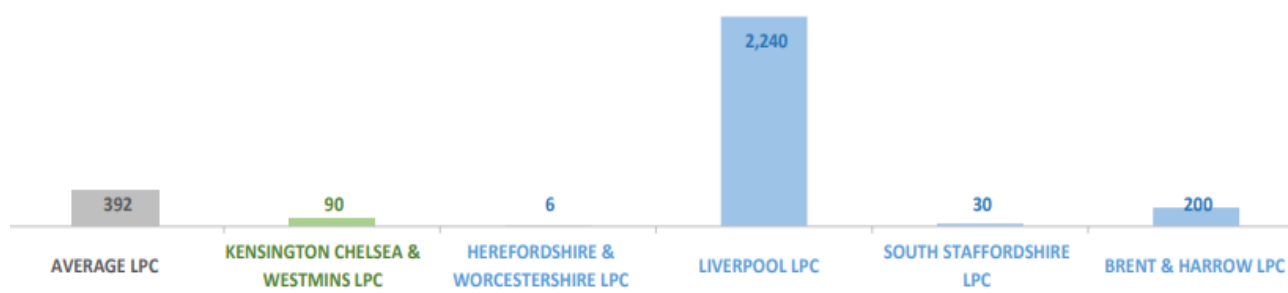
- Total number of CPCS claims in Q1 2022-23:





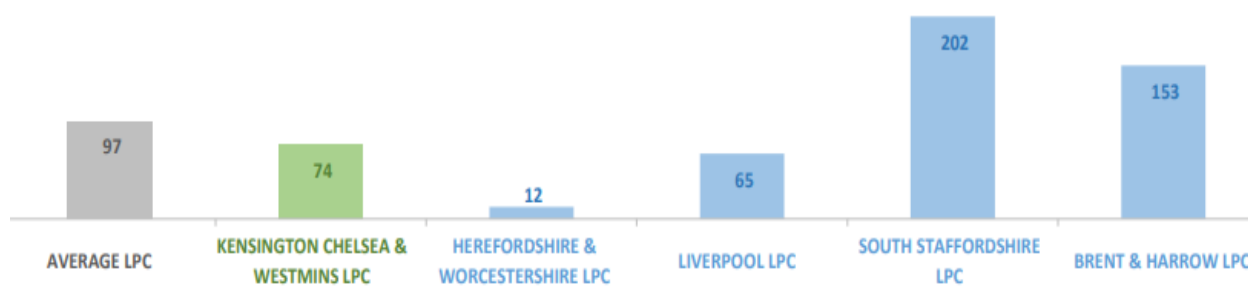
Discharge Medication Service (DMS)

● Total number of DMS claims in Q1 2022-23:



Ambulatory BP measurement

● Total number of ABPM claims in Q1 2022-23:



BP Clinical Checks

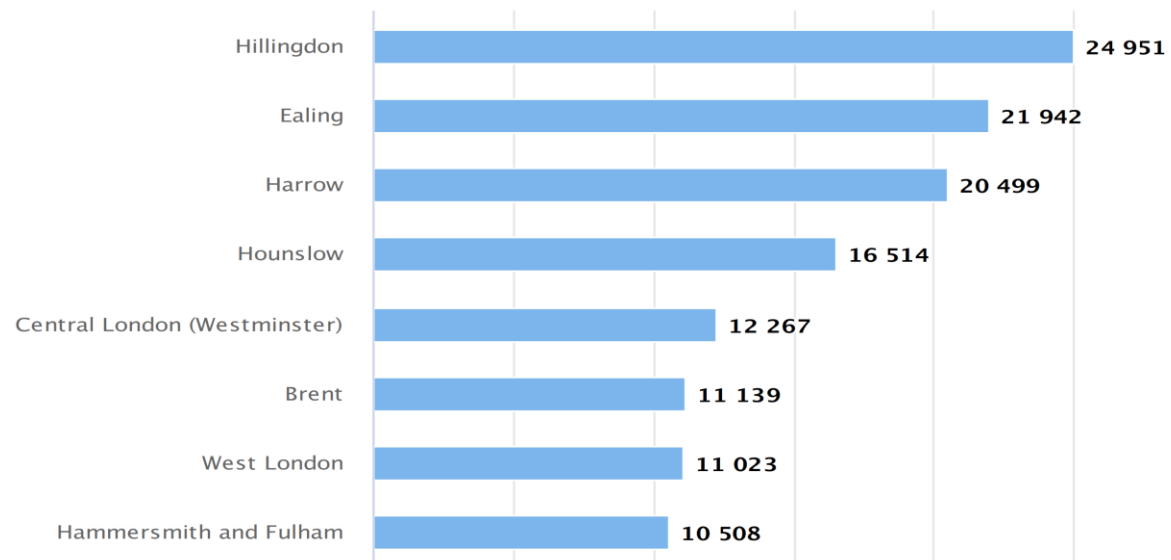
● Total number of BP clinic checks claims in Q1 2022-23:



Flu Vaccination rates 2022

Data up to end of October 2022

Westminster + West London (Kensington & Chelsea) = 23,290



Accounts

The financial matters of the LPC are controlled by Financial Audit Committee led by the Treasurer, Anar Tejani

Accounts which have been approved by Financial Audit Committee (FAC) of the LPC and the LPC committee at the last LPC meeting. These will need to be formally approved at the AGM. The Annual Report will be posted in full on the LPC website shortly.

Kensington, Chelsea & Westminster LPC

Financial Statements

for the year ended 31 March 2022

Kensington, Chelsea and Westminster LPC

Contents

Year ended 31 March 2022

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3	Statement of Committee Members' Responsibilities
4	Income and Expenditure Account
5	Balance Sheet
6 – 8	Notes to the Financial Statements
9 – 10	Independent Assurance Report

Accountants

Aequitas Accountants Ltd
Chartered Accountants
Elthorne Gate
64 High Street
Pinner
Middlesex
HA5 5QA

Kensington, Chelsea and Westminster LPC

Report of the Committee Members

Year ended 31 March 2022

Principal Activities

Kensington, Chelsea and Westminster LPC is a Local Pharmaceutical Committee ("LPC") acting in the role of a local NHS representative organisations.

Our goal is: To ensure that the interests of all pharmacy contractors in the area are represented equally and fairly and to provide the best level of support to them through timely and appropriate information; act on any opportunities that arise in the area which would be of benefit to them and bring in appropriate remuneration to them

The Committee

Kensington, Chelsea and Westminster LPC is an association whose functions and procedures are set out in our Constitution.

During the year ended 31 March 2022, Kensington, Chelsea and Westminster LPC had 8 members on its main committee as follows:

2 members from the Company Chemist Association members.

6 members from Independent Pharmacy Contractors

From the above, the eight members elect a Chair and a Vice-Chair

Full details of these members can be found on Kensington, Chelsea and Westminster LPC website:

<https://kensington-chelsea-westminster.communitypharmacy.org.uk/>

All members have continued to adhere to corporate governance principles adopted by the Committee and the code of conduct.

Overview

Please see our Annual Report which is available on our website

Kensington, Chelsea and Westminster LPC

Report of the Committee Members

Year ended 31 March 2022

Overview - Continued

This report was approved by the Kensington, Chelsea and Westminster LPC on 13th September 2022 and signed on its behalf by:

Mr YM Patel

Chair of the Committee

Kensington, Chelsea and Westminster LPC

Statement of Committee Members' Responsibilities

Year ended 31 March 2022

The committee members are responsible for preparing the Report of the Committee Members and the financial statements in accordance with applicable law and regulations.

The committee members are required to prepare financial statements for each financial year. The committee members have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. The committee members must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the committee for that period.

In preparing these financial statements, the committee members are required to:

- a) select suitable accounting policies and then apply them consistently;
- b) make judgments and accounting estimates that are reasonable and prudent;
- c) prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the committee will continue in operation.

The committee members are responsible for keeping adequate accounting records that are sufficient to show and explain the committee's transactions and disclose with reasonable accuracy at any time the financial position of the committee. They are also responsible for safeguarding the assets of the committee and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The committee members are responsible for the maintenance and integrity of the financial information included on the committee website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The committee members confirm that so far as they are aware, there is no relevant audit information of which the committee's auditors are unaware. They have taken all the steps that they ought to have taken as committee members in order to make themselves aware of any relevant audit information and to establish that the committee's auditors are aware of that information.

Kensington, Chelsea and Westminster LPC

Income and Expenditure Account

Year ended 31 March 2022

	Notes	2022		2021	
Income		£	£	£	£
Statutory levies		120,000		120,000	
Other income		3,039		1,250	
Bank interest receivable		<u>15</u>	<u>123,054</u>	<u>77</u>	<u>121,327</u>
Expenditure					
Administration					
PSNC levy		17,527		17,330	
London LPC Forum levies		13,012		-	
Wages	2	63,065		63,317	
Employer national insurance contributions		3,482		3,525	
Employer pension contributions		1,321		1,294	
Conference, seminar and meeting expenses		2,134		144	
Telephone		1,237		1,158	
Clerical / Administration support cost		3,058		5,157	
Displacement cost		5,005		-	
Printing, stationery and postage		228		412	
Travel and subsistence		104		-	
Subscription		1,363		208	
Legal and professional fees		495		279	
Accountancy fees		3,240		1,472	
Depreciation		326		435	
Bank charges		<u>72</u>		<u>77</u>	
Total Costs			<u>115,669</u>		<u>94,808</u>
(Shortfall) / Surplus income over expenditure before tax			7,385		26,519
Corporation tax			3		15
(Shortfall) / Surplus income over expenditure after tax			<u>7,382</u>		<u>26,504</u>

Kensington, Chelsea and Westminster LPC

Balance Sheet

as at 31 March 2022

	Notes	2022		2021	
		£	£	£	£
Fixed Assets	3		979		1,305
Current assets					
Trade debtors		10,000		10,000	
Cash at bank and in hand		153,137		141,472	
		<u>163,137</u>		<u>151,472</u>	
Current liabilities					
Creditors: Amounts falling due within one year	4	4,008		52	
		<u>4,008</u>		<u>52</u>	
Net current assets			159,129		151,420
Total assets less current liabilities			<u>160,108</u>		<u>152,725</u>
Net assets			<u>160,108</u>		<u>152,725</u>
			<u><u>160,108</u></u>		<u><u>152,725</u></u>
Represented by:					
General fund					
Balance at 1 April 2021			152,726		126,222
Surplus/(Deficit) for the year			7,382		26,504
			<u>160,108</u>		<u>152,726</u>
Balance at 31 March 2022			<u><u>160,108</u></u>		<u><u>152,726</u></u>

These financial statements were approved by the Kensington, Chelsea and Westminster LPC on 13th September 2022 and signed on its behalf by:

Mr YM Patel

Chair of the Committee

Mr A Tejani

LPC Treasurer

The notes on pages 6 to 8 form part of these financial statements

Kensington, Chelsea and Westminster LPC

Notes to the Financial Statements

Year ended 31 March 2022

1 Accounting Policies

With the exception of some disclosures, the financial statements have been prepared in compliance with FRS 102 Section 1A and under the historical cost convention. The financial statements are prepared in sterling, which is the functional currency and monetary amounts in these accounts are rounded to the nearest £. The financial statements present information about the committee as a single entity. The following principal accounting policies have been applied:

Income and Expenditure

Both income and expenditure are accounted for on the accruals basis. The primary source of income shown in the financial statements consists of levies from NHSBA Contractors in respect of that period.

Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that effect the amount reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Depreciation

Depreciation is calculated on a reducing balance basis on furniture and fittings at the following rate:

Furniture and Fittings	- 25%
------------------------	-------

Taxation

Any surplus arising from the activities of the Kensington, Chelsea and Westminster LPC on its non-mutual activities is subject to corporation at 19%.

Operating Leases

Rentals in respect of operating leases are charged to the income and expenditure account as incurred.

Financial Instruments

The committee only enters into basic financial instrument transactions that result in the recognition of financial assets and liabilities like other debtors and creditors. Financial assets and liabilities are recognised when the company becomes a party to the contractual provisions of the instruments.

Debtors and creditors

Basic financial assets and liabilities, including trade debtors, other debtors and other creditors, are initially recognised at transaction price, unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Such assets and liabilities are subsequently carried at amortised cost using the effective interest method, less any impairment.

Going concern

The committee members consider that there are no material uncertainties about the committee's ability to continue as a going concern. In forming their opinion, the committee members have considered a period of one year from the date of signing the financial statements.

Kensington, Chelsea and Westminster LPC

Notes to the Financial Statements

Year ended 31 March 2022

2 Employees

The salary of the Chief Executive for 2022 was £62,808 (2021: £63,317).

The average monthly number of persons employed during the year was 1 (2021: 1).

3 Tangible Assets

	Office Equipment £
Cost	
At 1 April 2021	3,171
Additions	-
Disposals	-
At 31 March 2022	<u>3,171</u>
Depreciation	
At 1 April 2021	1,866
Provided for year	326
	-
At 31 March 2022	<u>2,192</u>
Net Book Value	
At 31 March 2022	<u>979</u>
At 31 March 2021	<u>1,305</u>

Kensington, Chelsea and Westminster LPC

Notes to the Financial Statements

Year ended 31 March 2022

4 Creditors: amounts falling due within one year

	2022	2021
	£	£
Bank overdrafts	1,672	-
Other creditors	39	51
Pension fund	257	-
Accrued expenses	2,040	-
	<hr/>	<hr/>
	4,008	51
	<hr/> <hr/>	<hr/> <hr/>

Kensington, Chelsea and Westminster LPC

Independent Assurance Report to the Committee Members of Kensington, Chelsea and Westminster LPC

Year ended 31 March 2022

We have reviewed the financial statements of Kensington, Chelsea and Westminster Local Pharmaceutical Committee for the year ended 31 March 2022, which comprise the Income Statement, Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 105 'The Financial Reporting Standard applicable to the Micro-entities Regime'.

This report is made solely to the Company's director in accordance with our terms of engagement. Our review has been undertaken so that we might state to the director those matters that we have agreed with in our engagement letter and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's director for our work, for this report or the conclusions we have formed.

Accountants' responsibility

Our responsibility is to express a conclusion based on our review of the financial statements. We conducted our review in accordance with International Standard on Review Engagements (ISRE) 2400 (Revised), 'Engagements to review historical financial statements' and ICAEW Technical Release TECH 09/13AAF 'Assurance review engagements on historical financial statements'. ISRE 2400 also requires us to comply with the ICAEW Code of Ethics.

Scope of the assurance review

A review of financial statements in accordance with ISRE 2400 (Revised) is a limited assurance engagement. We have performed additional procedures to those required under a compilation engagement. These primarily consist of making enquiries of management and others within the entity, as appropriate, applying analytical procedures and evaluating the evidence obtained. The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (UK and Ireland). Accordingly, we do not express an audit opinion on these financial statements.

Kensington, Chelsea and Westminster LPC

**Independent Assurance Report to the Committee Members of
Kensington, Chelsea and Westminster LPC**

Year ended 31 March 2022

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements have not been prepared:

- so as to give a true and fair view of the state of the Company's affairs as at 31 March 2022 and of its loss for the year then ended;
- in accordance with United Kingdom Generally Accepted Accounting Practice

Pankaj Patel FCA
for and on behalf of Aequitas Accountants

Chartered Accountants
Elthorne Gate
64 High Street
Pinner
Middlesex
HA5 5QA

Date: 13th September 2022